



الاوركسترا الكندية العربية
The **Canadian** Arabic Orchestra

Job Description - CAO Junior Graphic Designer

About CAO:

The Canadian Arabic Orchestra is a professional not for profit organization dedicated to connecting audiences with classical Arabic music while celebrating the freedom and diversity of Canada's cultural landscape. The repertoire covers all parts of the Arab world and spans a time period that goes back to early Andalusia – sometimes with a Western Classical and Jazz twist. We help Canadians get in touch with the cultural roots of Arabic music.

Job Summary:

Reporting to the Operations Manager, the Junior Graphic Designer is responsible for assisting with the design of printed and digital collateral for CAO events. The primary role of the Junior Graphic Designer will be to aid in the creation and production of the performance pamphlets.

Responsibilities:

- Working within Adobe Creative Suite, the Junior Designer will utilize pre-approved templates and generate new layouts to create various CAO publications
- Helping to maintain a consistent look for CAO branding across all materials
- Maintaining orderly digital files

Minimum Requirements:

- Experience in a creative department
- Proficiency in Adobe Creative Suite
- Excellent organizational, time management, communication and problem solving skills
- Ability to work well under pressure and respond to fast changing priorities and deadlines

- Graphic Design degree or diploma an asset
- Knowledge of Arabic Music is an asset

Anticipated time demands: occasional tasks, and up to two hours per day prior to large events..

Duration: positions are for one year terms, renewable annually.

Benefits: As a CAO volunteer you will make a positive impact on the orchestra's operations and the promotion of Arabic music. You will be exposed to other businesses and organizations, enjoy learning about the inner workings of a professional orchestra and be eligible for free concert tickets.

Apply: Please use the following link to access the application letter.

<https://goo.gl/forms/zxDb51pvM5TOCDbm2>